



# Ontario Association of Home Inspectors

*Established by the Ontario Association of Home Inspectors Act, 1994*

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## **Interim Policy for Practical Training / Mentoring**

1. This policy outlines requirements for meeting the Practical Training component of the Membership Qualification System for Candidate Member. This policy is effective January 2011, and may be superseded.
2. The objective of this policy is to provide field experience for Student or Applicant Members in the practices of defect recognition and reporting.
3. The mentor shall be an RHI or RHI Retired with at least 2 years experience as an RHI. The mentor shall maintain insurance coverage, and meet other requirements of the board of examiners. The BOE may approve mentoring courses offered by community colleges or other providers. Practical training mentoring may also be offered by the OAH.

The OAH shall maintain a list of Mentors who meet the above requirements. Mentors may be removed from the list at the discretion of the Board of Examiners.

4. The Practical Training requirement for the Candidate Member shall consist of the applicant attending two home inspections of single dwelling houses (OBC Part 9 detached, attached or semi detached) with a mentor. The Mentor shall provide confirmation of attendance to the applicant for submission to the OAH Registrar.
5. The mentor shall notify the applicant of fees charged in writing in advance and shall not obligate an applicant to terms which discourage an intern from working with other mentors if so desired.
6. Suggested fee charged by the mentor each inspection shall be up to \$100. Mentors performing non-fee paid inspections would qualify for 1 CEU per contact hour up to a maximum of 6 per year.
7. The applicant shall sign a waiver of liability to the mentor and association and agree to respect the property owner's privacy.
8. Mentors must not require nor permit student to do anything unsafe or that contravenes Occupational Health and Safety regulations and in particular, not open/access electrical panels covers or work live, not climb on roofs, and not fully enter confined spaces (attic spaces, crawl spaces).

**Recommendations for Good Mentoring: (Mentor)**

- Mentors are encouraged to do a debriefing at the end of the inspecting and if possible encourage the student to complete a mock report.
- The mentor should maintain the confidentiality of the student's information.

**Recommendations for a Good Mentoring: (Mentee)**

- Students must look, but don't touch anything or speak in the presence of the mentor's client.
- Students are responsible for their own safety. Please listen to your mentor.
- Students must not take photographs unless permission is granted.